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**JON M. WAAGE**  
Standing Chapter 13 Trustee  
Middle District of Florida  
Tampa/Fort Myers Divisions

Staff Attorneys  
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Systems Administrator  
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### **PAYOFF REQUEST FORM**

Use this form to request an exact payoff from the Trustee for a confirmed Chapter 13 case. All requests for payoff will also require a written explanation of the source of the funds to pay off the case. Please fax this request to (941) 345-1244, or mail to P.O. Box 25001, Bradenton, FL 34206-5001.

Debtor: \_\_\_\_\_

Case Number: \_\_\_\_\_

Send payoff amount to: \_\_\_\_\_

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Check this box if you are requesting a payoff excluding any allowed pre-petition mortgage arrears and/or real property taxes that are being paid through the debtor's confirmed plan. **★ Be advised that you must provide the Trustee with documentation which shows that the creditor has been paid in full outside the Plan. (i.e. the closing documents)**

NOTE: If this request is from a Mortgage Company, you must include a copy of the signed borrower's authorization. Without this documentation your request will not be processed.

Mail payments to: P. O. Box 260, Memphis, TN 38101-0260  
Correspondence address: P. O. Box 25001, Bradenton, FL 34206-5001  
Telephone (941) 747-4644 Toll Free 1-800-248-2075 Facsimile (941) 750-9266  
Trustee Website: [www.tampa13.com](http://www.tampa13.com)